

## Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

April 1, 2013 to May 31, 2013

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
<b>Richard Coleman</b>											
May 2, 2013	Lac La Biche	Planning/Academic/Student Services Board Standing Committee Meeting	PVM	\$187.48						Stipend for travel	\$50
May 9, 2013	Lac La Biche	Regular Board Meeting	PVM	\$187.48						Stipend for travel & electronic device	\$100
<b>Stan Delorme</b>											
March 19, 2013	Lac La Biche	Regular Board Meeting	PVM	\$40.42						Stipend for travel	\$50
May 9, 2013	Lac La Biche	Regular Board Meeting	PVM	\$40.42						Stipend for travel	\$50
<b>Fran Stewart</b>											
April 18, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50
May 9, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50
<b>Roy Ripkens</b>											
April 8, 2013	Lac La Biche	Finance/Facilities Board Standing Committee Meeting	PVM	\$111.80						Stipend for travel & electronic device	\$100
May 14, 2013	Lac La Biche	HR Board Adhoc Committee	PVM	\$111.80						Stipend for travel & electronic device	\$100
May 30, 2013	Edmonton	Board Audit Training in Edmonton	PVM	\$219.30	S		\$19.00		\$35	Stipend for travel & Parking	\$64

<b>Danny Smaiel</b>											
April 18, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50
May 9, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50

<b>Brydon Ward</b>											
April 10, 2013	Edmonton	Meeting with Deputy Minister	PVM	\$189.20	S		\$30				
May 1, 2013	Edmonton	Meeting with Council of Board Chairs	PVM	\$189.20	S		\$22	\$156.06		Stipend for travel & Incidentals	\$58

<b>Darrell Younghans</b>											
April 8, 2013	Lac La Biche	Finance/Facilities Board Standing Committee Meeting	PVM	\$167.70						Stipend for travel	\$50
April 18, 2013	Lac La Biche	Regular Board Meeting	PVM	\$167.70						Stipend for travel	\$50
April 26, 2013	Lac La Biche	Sports & Ed Dinner	PVM	\$167.70						Stipend for travel	\$50
May 9, 2013	Lac La Biche	Regular Board Meeting	PVM	\$167.70						Stipend for travel	\$50