



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

June 1, 2013 to June 30, 2013

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Richard Coleman												
June 20, 2013	Lac La Biche	Regular Board Meeting	PVM	\$187.48							Stipend for travel	\$50
June 24, 2013	Lac La Biche	Human Resource Adhoc Board Meeting	PVM	\$187.48	S		11.00				Stipend for travel	\$50
Stan Delorme												
June 20, 2013	Lac La Biche	Regular Board Meeting	PVM	\$40.42							Stipend for travel	\$50
Leighton Grey												
May 14, 2013	Lac La Biche	HR Board Adhoc Committee	PVM	\$127.28							Stipend for travel	\$50
June 20, 2013	Lac La Biche	Regular Board Meeting	PVM	\$40.42							Stipend for travel	\$50
Fran Stewart												
June 20, 2013	Lac La Biche	Regular Board Meeting									Stipend for electronic device	\$50
Roy Ripkens												
June 6, 2013	Cold Lake	Enterprise Risk and ITM Board Standing Committee Meeting	PVM	\$43.00								
June 20, 2013	Lac La Biche	Regular Board Meeting	PVM	\$111.80							Stipend for travel & electronic device	\$100
June 24, 2013	Lac La Biche	HR Board Adhoc Committee	PVM	\$111.80							Stipend for travel	\$50

Danny Smaiel											
June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013	June 20,2013

Darrell Younghans											
June 20, 2013	Lac La Biche	Regular Board Meeting	PVM	\$166.84						Stipend for travel	\$50