



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

January 1, 2015 to February 28, 2015

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Ray Danyluk											
January 15, 2015	Lac La Biche	Regular Board Meeting	PVM	\$132.00						Stipend for travel	\$50
January 14, 2015	Edmonton	Meeting with Ministers	PVM	\$203.00	S			\$19		Stipend for travel	\$50
January 30, 2015	Lac La Biche	Space Utilization Meeting with Lac La Biche County and Northern Lights School Division	PVM	\$132.00	S			\$11		Stipend for travel	\$50
February 23, 2015	Lac La Biche	Human Resources Adhoc Board Sub-Committee meeting	PVM	\$132.00						Stipend for travel	\$50
Gayle Desmeules											
January 15 2015	Lac La Biche	Regular Board Meeting	PVM	\$117.82						Stipend for travel	\$50
Roy Ripkens											
January 8, 2015	Lac La Biche	Finance/Infrastructure/Risk Board Sub-Committee meeting	PVM	\$111.80						Stipend for travel	\$50
January 15 2015	Lac La Biche	Regular Board Meeting	PVM	\$111.80						Stipend for travel	\$50
Darrell Younghans											
January 8, 2015	Lac La Biche	Finance/Infrastructure/Risk Board Sub-Committee meeting	PVM	\$175.44	S/BOG			38.00		Stipend for travel	\$50
January 15, 2015	Lac La Biche	Regular Board Meeting	PVM	175.44						Stipend for travel	\$50

