



## Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

November 1, 2014 to December 31, 2014

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
<b>Ray Danyluk</b>												
Nov 4, 2014	Lac La Biche	Video Clip	PVM	\$132.00							Stipend for travel	\$50
Nov 26, 2014	Edmonton	Meeting with Minister Dorward	PVM	203.00							Stipend for travel	\$50
Dec 2, 2014	Edmonton	Met with MLA's and Ministers	PVM	203.00	S	28.66					Stipend for travel	\$50
Dec 3, 2014	Edmonton	Regular Board Meeting										
Dec 4 & 5, 2014	Edmonton	Board Retreat										
<b>Gayle Desmeules</b>												
Nov 21, 2014	Lac La Biche	Board Gala	PVM	\$117.82							Stipend for travel	\$50
Dec 3, 2014	Edmonton	Regular Board Meeting	PVM	89.87								
Dec 4 & 5, 2014	Edmonton	Board Retreat	PVM	89.87							Stipend for travel	\$50
<b>Roy Ripkens</b>												
Dec 3, 2014	Edmonton	Regular Board Meeting	PVM	\$219.30						\$35	Stipend for travel	\$50
Dec 4 & 5, 2014	Edmonton	Board Retreat								\$35		

