



## Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

November 1, 2018 to December 31, 2018

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
<b>Randolph Benson</b>												
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$201.48							Stipend for Travel Electronic Device	\$50 \$50
Dec 13, 2018	Slave Lake	Northern Leader’s Summit	PVM	\$211.60				\$142.50			Stipend for Travel	\$50
Dec 18, 2018	Edmonton	President Selection Screening	PVM	\$201.48			\$48.00	\$181.02			Stipend for Travel Electronic Device	\$50 \$50
<b>Michelle Wright</b>												
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$126.96								
Dec 18, 2018	Edmonton	President Selection Screening	PVM	\$126.96							Parking	\$15
<b>Parrish Tung</b>												
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$230.00							Stipend for Travel Stipend for Electronic	\$50 \$50
Dec 18, 2018	Edmonton	President Selection Screening	PVM	\$253.00			\$39.00		\$35.00		Stipend for Travel Stipend for Electronic	\$50 \$50
<b>Elizabeth Munroe</b>												
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$138.00							Stipend for Travel Stipend for Electronic Incidentals	\$50 \$50 \$8

<b>Floyd Thompson</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$193.20				\$11.00		Stipend for Travel Parking	\$50 \$10.50
<b>Vicki Schaeffer</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$242.88						Electronic Device Stipend for Travel	\$50 \$50
<b>John Orr</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$241.04						Electronic Device Stipend for Travel	\$50 \$50
<b>Doug Furgason</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	CV	\$35.00							
<b>Susan White</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$281.52						Stipend for Travel Electronic Device	\$50 \$50
<b>Donna Webster</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$202.40							
<b>Ted Langford</b>											
Nov 28-30, 2018	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account								Taxi	\$20.00