



An Affiliate of the Métis Nation of Alberta
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Summer Lodge Room Attendant

Location: Métis Crossing, Smoky Lake, AB

Closing Date: Until Suitable Candidates Found

Position Status: Seasonal (May – August), Full time & Part time

The Organization

Métis Crossing is Alberta's first major Métis destination where we share and celebrate the Métis culture with all people! With their unique designs that combine both traditional and contemporary Métis craftsmanship, The Lodge and the Gathering Centre at Métis Crossing are special blends of comfort, culture, and Métis history. Directly adjacent to the Cultural Gathering Centre, our 40-room boutique Lodge offers scenic views overlooking the majestic North Saskatchewan River, the very route used by our Métis ancestors as they gathered here to trade. The Cultural Gathering Centre is the base for all our cultural and educational programs. The Lodge offers a Bistro for coffee and express breakfast, as well as a Lounge for cocktails and light snacks. Together they are an ideal location for corporate and government retreats as well as family gatherings.

The Opportunity

Métis Crossing seeks positive and friendly individuals to clean and sanitize rooms and common areas ensuring a high quality of customer service at the Lodge and Skywatching Domes. This is a summer term position with an end date of September 1th, 2024. The successful candidates are expected to work as a member of the lodge team to achieve a high guest satisfaction, identify opportunities for improvement, and maintain a courteous and positive work environment.

Key Responsibilities

- To follow the Metis Crossing Housekeeping Reference Manual
- Clean guestrooms and skywatching domes: strip checkout rooms, make beds, dusting, vacuuming, cleaning, and sanitizing all surfaces including touch points e.g. remote controls.
- Clean bathrooms: cleaning and sanitizing all surfaces, sinks, taps, vanities, mirrors, tubs, showers and walls and toilets.
- Wash doors, windows, walls of public areas and guest rooms.
- Reporting inventory discrepancies to the Guest Service Supervisor.
- Ensure work areas and equipment are always kept cleaned and organized, reporting all deficiencies.

- Submit lost and found items to the Guest Service Supervisor.
- Ability to do laundry: washing, drying, and folding laundry.
- Always working as a team member with working associates.
- Must be available weekdays, weekends, and holidays.
- Adhere to Metis Crossing Standards and Procedures.
- Multi-tasking, ability to work in a fast-paced environment.
- Reporting all difficult situations to the Housekeeping Supervisor.
- Performing tasks in a safe manner, reporting all incidents to the Housekeeping Supervisor.
- Other duties as assigned.

Skills & Competencies

- Most work tasks are performed indoors however outside task duties are required in all temperature or weather. The temperature generally is moderate inside and controlled by hotel environmental systems and outside domes.
- Lifting, carrying, pushing, and pulling
- Bending, standing, reaching, and kneeling for long periods of time.
- Requires grasping, writing, standing, sitting, walking, repetitive motions, bending, listening, and hearing ability and visual acuity.
- Talking and hearing occur continuously in the process of communicating with guests, and managers.
- Proven oral and written communication skills.
- Must be able to speak, read, write, and understand English.
- Strong motivational skills.
- Possesses the ability to learn and apply basic skills through on-the job training.
- Have the ability to self-regulate and work independently.
- Ability to co-operate with others.
- Previous experience in housekeeping would be an asset.
- Be safety conscious having knowledge and experience working with chemicals and identifying hazards.
- Knowledge of Métis culture, history, and issues affecting Métis people.
- Cultural sensitivity and an ability to promote an inclusive environment exemplified by understanding all cultural groups.

Qualifications

- Enrolled in an educational program.
- Strong customer service skills.
- Knowledge of Métis traditions.
- Knowledge of Alberta history and cultural diversity.
- Knowledge of Alberta Métis.

Other Requirements

- Availability to work a mixed schedule of days, evenings, and weekends.
- Ability to work at Métis Crossing in Smoky Lake.

- Clear Criminal Record Check required.
- Must be returning to school full-time in the fall 2024.

Employment Details:

- Schedule will be based on a 40-hour work week, and will include weekdays, weekends, and holidays.

What we Offer:

- A rich Indigenous cultural experience.
- Opportunity to work at the first Major Métis cultural interpretive center.
- Personal development & career opportunities.
- Part time or casual employment during the school year.
- Training.

Please send your resume to employmentmc@metis.org

Métis Crossing thanks all applicants for their interest. Only applicants selected for an interview will be contacted. No phone calls please.