



ACCOUNTING TECHNICIAN 2018-2019 Semester 1

COURSE #	SEMESTER	TITLE	EDITION	ISBN	RETAIL
ACCT 116	1	Fundamental Accounting Principles Vol 1	15th C	9781259259807	150.30
ACTT 116	1	Sharp EL-738 Business/Financial Calculator			68.95 *
COMA 101/102/103	1	Shelly Cashman Microsoft Office 365 Word 2016 Comprehensive + SAM access code	1st	9781305870727	179.15
COMA 111/112/113	1	Shelly Cashman Microsoft Office 365 Excel 2016 Comprehensive	1st	9781305870727	162.15
MATH 116	1	Business Mathematics	7th C	9780993872501	53.65
MATH 116	1	Sharp EL-738 Business/Financial Calculator			*
KEYB 136	1	Keyboarding Course: 1-25 + SAM (6-month Access Code for Lessons 1-25) Students that can key over 35 wpm should not purchase this text until they do a testing in the course	20th	9781337213516	130.80
COMM 123	1	Canadian Business English	7th C	9780176582968	131.65
COMM 123/124	1 & 2	Gregg Reference Manual	9th	9780071051156	114.35 *

Sharp EL-738 Business/Financial Calculator costs \$68.95 plus GST.
Calculator needed for ACCT 116 and MATH 117.

Sub Total	991.00
GST	49.55
Total	<u><u>\$ 1,040.55</u></u>

ACCOUNTING TECHNICIAN 2018-2019 Semester 2

COURSE #	SEMESTER	TITLE	EDITION	ISBN	RETAIL
COMM 123/124	1 & 2	Gregg Reference Manual	9th	9780071051156	0
COMM 124	2	Essentials of Business Communication	9th C	9780176721244	120.10
ACCT 108	2	Essential BossAbilities: FastTrack Bookkeeping - Case Study		9780995028029	91.55
ACCT 108	2	Using Sage 50-2017 Version plus Student DVD	2017	9780134782683	170.65
ACCT 117	2	Fundamental Accounting Principles Vol 2	15th C	9781259261435	150.30
ACCT 117	2	Sharp EL-738 Business/Financial Calculator			
COMA 115/116	2	Shelly Cashman Microsoft Office 365 Access 2016 Intermediate	1st	9781305870628	114.35

****STUDENTS USING ETEXTS MUST HAVE AN APPROPRIATE PORTABLE DEVICE TO USE IN CLASS**

Sub Total	646.95
GST	32.35
Total	<u><u>\$ 679.30</u></u>

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See price above.