



BUSINESS ADMINISTRATION CERTIFICATE 2018-2019 Semester 1

| COURSE # | SEMESTER | TITLE | EDITION | ISBN | RETAIL |
|--------------|----------|---|---------|---------------|--------|
| ACCT 106 | 1 | Fundamental Accounting Principles Vol 1 | 15th C | 9781259259807 | 150.30 |
| ACCT 106 | 1 | Sharp EL-738 Business/Financial Calculator | | | 68.95 |
| MATH 117 | 1 | Business Mathematics | 7th | 9780993872501 | 53.65 |
| MATH 117 | 1 | Sharp EL-738 Business/Financial Calculator | | | * |
| ORGB 193 | 1 | Canadian Organizational Behaviour | 10th | 9781259271304 | 162.15 |
| | | Connect with SmartBook NOT required | | | |
| ORGB 193 | 1 | OR eTextbook: Canadian Organizational Behaviour | 10th | 9781260193701 | |
| | | students may choose to purchase the electronic version of the text or the printed version, not booth | | | |
| COMM 121/131 | 1 & 2 | Excellence in Business Communication / Access Code NOT NEEDED | 5th C | 9780133254068 | 145.20 |
| COMM 121/131 | 1 & 2 | OR eTextbook: Excellence in Business Communication | 5th C | 9780133254062 | |
| | | students may choose to purchase the electronic version of the text or the printed version, not booth | | | |
| COMM 121/131 | 1 & 2 | Simon & Schuster Handbook for Writers | 6th C | 9780133972276 | 132.10 |
| COMM 121/131 | 1 & 2 | OR eTextbook: Simon & Schuster Handbook for Writers | 6th C | 9780132668385 | |
| | | students may choose to purchase the electronic version of the text or the printed version, not booth | | | |
| COMM 121/131 | 1 & 2 | Cites & Sources: An APA Documentation Guide | 5th | 9780176622220 | 40.00 |
| ECON 186 | 1 | Principles of Microeconomics with MindTap Access Code | 7th C | 9780176818494 | 167.25 |
| ECON 186 | 1 | OR eTextbook: Principles of Microeconomics with MindTap Access Code | 7th C | 9780176745608 | |
| | | students may choose to purchase the electronic version of the text or the printed version, not booth | | | |
| ECON 186 | 1 | MobLab Student Access Code | | | 22.30 |
| ECON 186 | 1 | Basic, inexpensive calculator required | | | 15.00 |

*Sharp EL-738 Business/Financial Calculator costs \$68.95 plus GST

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|------------------|---------------------------|
| Sub Total | 956.90 |
| GST | 47.85 |
| Total | <u><u>\$ 1,004.75</u></u> |

BUSINESS ADMINISTRATION CERTIFICATE 2018-2019 Semester 2

| COURSE # | SEMESTER | TITLE | EDITION | ISBN | RETAIL |
|----------|----------|--|---------|---------------|--------|
| ACCT 107 | 2 | Fundamental Accounting Principles Vol 2 | 15th C | 9781259261435 | 150.30 |
| ACCT 107 | 2 | Sharp EL-738 Business/Financial Calculator | | | 68.95 |
| ECON 187 | 2 | Principles of Macroeconomics with MindTap Access code | 7th C | 9780176816841 | 167.25 |
| ECON 187 | 2 | OR eTextbook: Principles of Macroeconomics with MindTap Access | 7th C | 9780176745561 | |
| | | students may choose to purchase the electronic version of the text or the printed version, not both | | | |
| ECON 187 | 2 | MobLab Student Access Code - Student may have from ECON 186 | | | 22.30 |
| ECON 187 | 2 | Basic, inexpensive calculator required | | | 15.00 |
| MARK 166 | 2 | Principles of Marketing | 9th C | 9780132605014 | 179.15 |

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|--|---|--|-----|---------------|--------|
| | | Access Card NOT required - 2nd hand book recommended | | | |
| BUSL 261 | 2 | Managing the Law: The Legal Aspects of Doing Business | 5th | 9780134717241 | 177.80 |
| | | Student Access Code - Optional | | | |
| BUSL 261 | 2 | OR eTextbook: Managing the Law: The Legal Aspects of Doing Business | 5th | 9780134717241 | |
| | | Student Access Code - Optional | | | |
| students may choose to purchase the electronic version of the text or the printed version, not both | | | | | |
| ** STUDENTS USING ETEXTS MUST HAVE AN APPROPRIATE PORTABLE DEVICE TO USE IN CLASS | | | | | |
| **Headset with a mic is required in all Business Diploma courses | | | | | |
| | | | | | 49.95 |

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| Sub Total | 830.70 |
| GST | 41.54 |
| Total | <u><u>\$ 872.24</u></u> |

Created: July 27, 2018