



Learning Makes the Difference

Presenting someone else's words or ideas as your own is plagiarism, an academic offense. Avoid plagiarism by always citing the sources of information/ideas/quotations presented in your paper (Portage College Library has guides on ways to avoid plagiarism).

As a student, you will be writing research papers for a number of assignments given by your instructors during your studies. In doing so, you will be going through the following steps:

1. You will use different sources to get the information you need to write a paper on a particular topic
2. You will be including this information directly or indirectly in your paper, or, in other words, you will use various types of quotation - A quotation is a written or spoken passage that is repeated word for word **in another context (your paper)**, usually with **appropriate scholarly acknowledgment (a correct citation)** of the original source.
3. You will need to give a citation for every quotation that you are using - a reference or listing of the key pieces of information about a work that make it possible to identify and locate it again. The elements of a **citation** normally include author, title, place of publication, publisher, and date of publication for a book; and journal title, volume, number, issue, year, and page numbers for an article.

The main goal of any citation is to credit the author and enable the reader to find the source. This guide shows how to use **APA (American Psychological Association) style** versus **MLA (Modern Language Association) style** to cite the most common types of sources: books, brochures and book chapters, periodical articles, audiovisual material, and electronic media. For more examples see the *Publication Manual of the American Psychological Association* (5th ed.) available in the Portage College Library [REF 808 PUB 2001] or the *MLA Handbook for Writers of Research Papers* 6th ed. available in the Portage College Library [REF 808.027 GIB 2003].

A research paper must cite sources in two ways:

1. **Citing sources in your paper through in-text parenthetical citations.**
2. **Creating a Reference List, which lists all the sources used in your text.**

CITING SOURCES IN THE TEXT

TYPES OF QUOTING

MLA

APA

Sample 1

"Although Jung basked in Freud's approval and was flattered to be deemed a worthy successor to him, he knew that he could not endorse Freud's ideas in their entirety" (Stevens, p. 13-14).

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"Although Jung basked in Freud's approval and was flattered to be deemed a worthy successor to him, he knew that he could not endorse Freud's ideas in their entirety" (Stevens, 1994, p. 13-14).

DIRECT QUOTATIONS

Sample 2

Stevens states "Although Jung basked in Freud's approval and was flattered to be deemed a worthy successor to him, he knew that he could not endorse Freud's ideas in their entirety" (p. 13-14).

Sample 2

Stevens (1994) states "Although Jung basked in Freud's approval and was flattered to be deemed a worthy successor to him, he knew that he could not endorse Freud's ideas in their entirety" (p. 13-14).

WORKS CITED/ REFERENCE LIST

TYPES OF SOURCES	MLA	APA
BOOKS, BROCHURES & BOOK CHAPTERS ONE AUTHOR	Feest, C. F. <u>Native arts of North America</u> . London: Thames & Hudson, 1992.	Feest, C. F. (1992). <i>Native arts of North America</i> . London: Thames & Hudson.
MULTIPLE AUTHORS	Krannich, Ronald L., and Cary Rae Krannich. <u>Dynamite Cover Letters and Other Great Job Search Letters</u> . 3rd ed. Manassas Park, VA: Impact, 1997. More than three authors	Huseman, R., Stockmayer, D., Lahiff, J., & Penrose, J. (1996). <i>Business communication: Strategies and skills</i> (4 th ed.). Toronto, ON: Harcourt Brace. More than six authors
	Richards, J., et al.. <u>Helping the poor: A qualified case for "Workfare."</u> Toronto, ON: C. D. Howe Institute, 2000.	Richards, J., Vining, A., Brown, D. M., Krashinsky, M., Milne, W. J., Lightman, E. S., et al. (2001). <i>Helping the poor: A qualified case for "Workfare."</i> Toronto, ON: C. D. Howe Institute.
EDITED BOOK	Carver, V., & Ponée, C. eds. <u>Women, work, and wellness</u> . Toronto, ON: Addiction Research Foundation. 1995.	Carver, V., & Ponée, C. (Eds.). (1995). <i>Women, work, and wellness</i> . Toronto, ON: Addiction Research Foundation.
GROUP AUTHOR (e.g. associations, companies, government agencies)	Alberta Advanced Education and Career Development, Information Development and Marketing Branch. <u>Job search: The product is you: Self marketing strategies and tools</u> . Edmonton. AB: Author, 1998.	Alberta Advanced Education and Career Development, Information Development and Marketing Branch. (1998). <i>Job search: The product is you: Self marketing strategies and tools</i> . Edmonton. AB: Author.
ARTICLE OR CHAPTER IN AN EDITED BOOK	Holloman, M. Y. "A Native American identity in art education." <u>From our eyes: Learning from indigenous peoples</u> . Eds. S. O'Meara and D. A. West. Toronto, ON: Garamond Press, 1996. 47-58.	Holloman, M. Y. (1996). A Native American identity in art education. In S. O'Meara & D. A. West (Eds.), <i>From our eyes: Learning from indigenous peoples</i> (pp. 47-58). Toronto, ON: Garamond Press.
ENTRY IN AN ENCYCLOPEDIA	Jay, M. E. "Freud." <u>The new encyclopedia Britannica</u> . Chicago, IL: Encyclopedia Britannica. 1993.	Jay, M. E. (1993). Freud. In <i>The new encyclopedia Britannica</i> (Vol. 19, pp. 566-571). Chicago, IL: Encyclopedia Britannica.
JOURNAL ARTICLE	Allen, P. "The bad boy syndrome: Why good women are attracted to bad men." <u>Professional Counselor</u> 15.4(2000): 27-31.	Allen, P. (2000). The bad boy syndrome: Why good women are attracted to bad men. <i>Professional Counselor</i> , 15(4), 27-31.

EXAMPLES ON THIS GUIDE ARE SINGLE-SPACED TO SAVE SPACE.
CITATIONS IN YOUR RESEARCH PAPER SHOULD BE DOUBLE-SPACED.

WORKS CITED/REFERENCE LIST CONTINUED

TYPES OF SOURCES

APA and MLA styles for electronic sources are evolving. For up-to-date recommendations on citing electronic resources, visit the APA website <http://www.apastyle.org/elecsource.htm> or the MLA web site http://www.mla.org/style_faq

General Rule: Begin with the same information you would provide for a printed source and add a retrieval statement for the specific electronic details (i.e. date of access, title of main website and URL).

AN ARTICLE ON THE WEB THAT IS ALSO PUBLISHED IN PRINT

ARTICLES FROM ELECTRONIC DATABASES

Portage College Library subscribes to a number of electronic databases for students and staff use. Begin with the details you would provide for a print source. Add a retrieval statement for the electronic details: date of retrieval and name of database. **Unlike other web documents, it is not necessary to provide the URL of the database.**

For more examples see the APA and MLA styles library guides and/or *Publication Manual of the American Psychological Association* (5th ed.) available in the Portage College Library [REF 808 PUB 2001] as well as *MLA Handbook for Writers of Research Papers* 6th ed. available in the Portage College Library [REF 808.027 GIB 2003]

MLA

Provost, G. "How caching works." *Howstuffworks*. Retrieved October 27, 2003. <<http://computer.howstuffworks.com/cache.htm>>

Williams, R.B., Barefoot, J.C., & Schneiderman, N. "Psychosocial Risk Factors for Cardiovascular Disease: More Than One Culprit at Work." *Journal of American Medical Association* 290.16 (2003). 8 Dec. 1999 <<http://jama.ama-assn.org/cgi/content/full/290/16/2190>>.

Lortie, Marie-Claude. "The Coke Challenge: What Coca-Cola Must Do to Gain on Pepsi in Quebec." *Marketing Magazine* 103.6 (1998): 13+. *Canadian Business and Current Affairs and Canadian Newstand*. ProQuest. Portage College Lib., Lac La Biche, AB. 8 Dec. 1999 <<http://proquest.umi.com/>>.

APA

Provost, G. (2002). *How caching works*. Retrieved October 27, 2003, from Howstuffworks: <http://computer.howstuffworks.com/cache.htm>

Williams, R.B., Barefoot, J.C., & Schneiderman, N. (2003). Psychosocial Risk Factors for Cardiovascular Disease: More Than One Culprit at Work. [Electronic version]. *Journal of American Medical Association* 290(16), 2190-2192.

Lortie, M. (1998, February 16). The Coke challenge: What Coca-Cola must do to gain on Pepsi in Quebec. *Marketing Magazine* 103, 13+. Retrieved August 17, 2000, from Canadian Business and Current Affairs database (ProQuest).

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