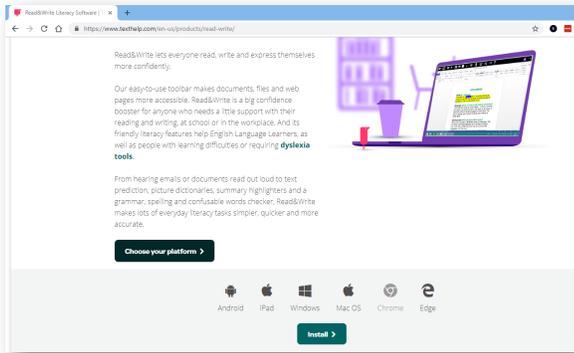


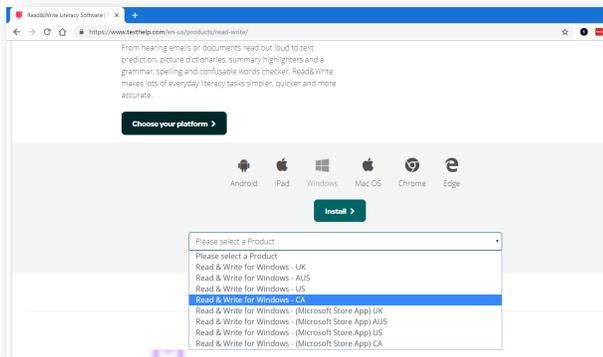
# Read & Write Download and Installation instructions for use at home

## Portage College - August 2019

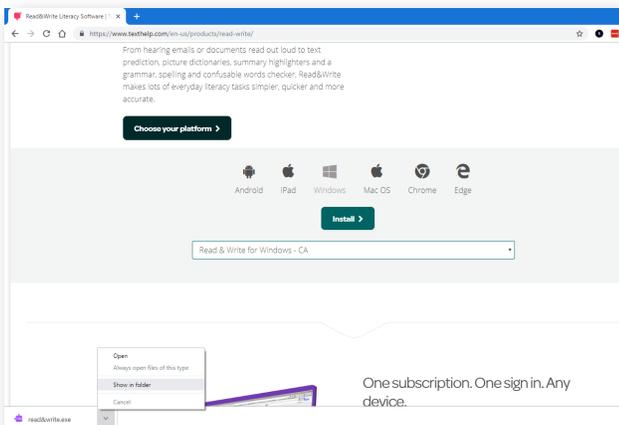
1. Go to <https://www.texthelp.com/en-us/products/read-write/>. For these instructions, we used Google Chrome. There may be slight differences with other browsers.
2. Scroll down and click on the text box **Choose your platform**



3. Click on platform you use (Window, Mac OS, etc). Click **Install**, then click on the drop down menu "Please select a Product" and select the **"CA"** option:

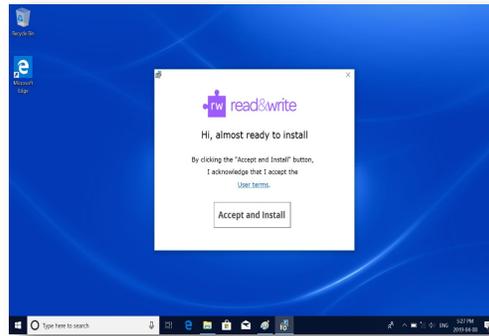
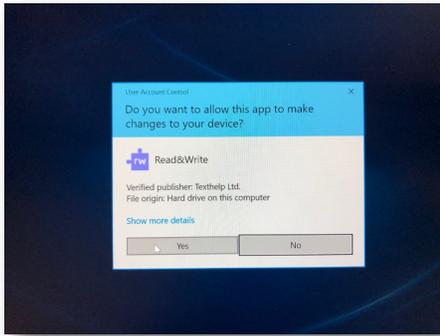


4. The download should begin automatically. The program downloads automatically to the "Downloads" folder on your computer. Click on the small down arrow and **Show in folder**.

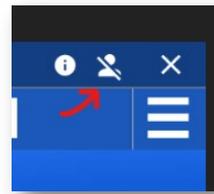


5. Double click the file called read&write.exe and install the program by following the on-screen prompts.

6. Click on **Yes** to allow the application to install:

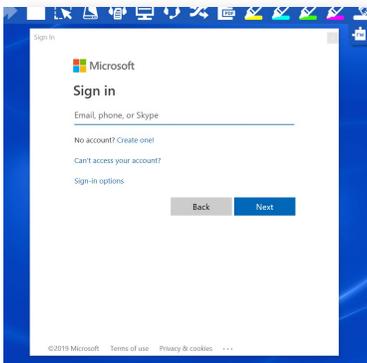


7. Once installed you will see the Read&Write toolbar at the top of your screen. Click the **login button** (person icon) at the top right.

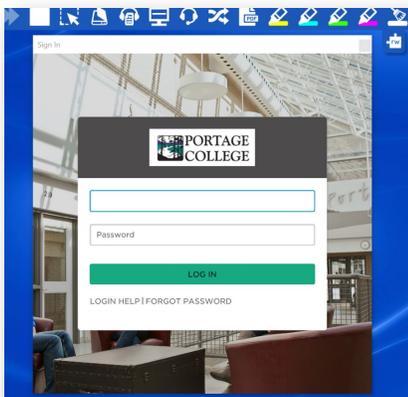


8. Select **"Sign in with Microsoft"** as the sign in method on the window that comes up.

9. Enter your Portage College email address in the format of: **student\_id@mymail.portagecollege.ca** (replace student\_id with your actual student ID number) and click **Next**.



10. Enter your **student ID and password** as prompted and **click Log In**. You will have to answer your security questions as the final step. You may be prompted to restart your computer as Read&Write updates the software in the background.



You can now start using Read&Write on your device.

Please contact a member of the SLS team if you have questions on the various functions of the program.