

## **Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members**

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

December 1, 2012 to January 31, 2013

Date Expense Location Occurred		Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage		Meals for travel, Hospitality & Working Session  Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
	Purpose	Travel	Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Brydon Ward – Boar	d Chair			(see above)				code above)		
Dec 5,6 Edmonton &7	Board Annual Planning Meeting	PVM	\$197.80	S		\$1100	\$305.04		Travel Stipend	\$100.00
Richard Coleman – 1	st Deputy Chair									
Dec 5,6 Edmonton &7	Board Annual Planning Meeting	PVM	\$94.60	S			\$305.04		Travel Stipend Incidentals	\$100.00 \$2.00
an 10 Lac La Bich	e Regular Board Meeting	PVM	\$187.48	S					Travel Stipend	\$50.00
an 15 Edmonton	Campus Alberta Strategic Directions Committee Meeting	PVM	\$92.60	S					Travel Stipend Parking	\$50.00 \$20.00
Roy Ripkens – 2 <sup>nd</sup> De	puty Chair									
Dec 5,6 Edmonton &7	Board Annual Planning Meeting	PVM	\$219.30	S				\$70.00	Travel Stipend Parking	\$50.00 \$16.00
an 7 Lac La Bich	e Finance/Facilities Board Standing Committee	PVM	\$111.80	S					Travel Stipend	\$50.00
an 10 Lac La Bich	e Regular Board Meeting\	PVM	\$111.80	S					Travel Stipend	\$50.00
Darrell Younghans										

Darrell Younghans											
Nov 23	Lac La Biche	Board Appreciation Dinner	PVM	\$166.84	S					Travel Stipend	\$50.00
Dec 5,6 &7	Edmonton	Board Annual Planning Meeting	PVM	\$213.00	S			\$305.04		Travel Stipend	\$100.00
Jan 7	Lac La Biche	Finance/Facilities Board Standing Committee	PVM	\$163.40	S		\$19.00			Travel Stipend	\$50.00

Stan Delors		<del>,</del>			1		<u> </u>					
PVM   S172.00   S   S172.22   Travel Stipend   S50.00   Parking   S43.00   S172.00   S   S172.22   Travel Stipend   S50.00   S43.00   S43.00   S   S   S43.00   S   S   S   S   S   S   S   S   S	Jan 10	Lac La Biche	Regular Board Meeting\	PVM	\$163.40						Travel Stipend	\$50.00
Parking   S43.00   Parking   S43.00   Parking   S43.00	Stan Delo	orme										
Leighton Grey	Dec 5,6	Edmonton	Board Annual Planning Meeting	PVM	\$172.00	S			\$172.22		Travel Stipend	\$50.00
Dec 5.6   Edmonton   Board Annual Planning Meeting   PVM   \$258.00   S   \$39   \$70.00   Parking   S14.00   S16.00   S1	&7										Parking	\$43.00
Parking   \$14.00   \$16.00	Leighton	Grey										
Steve Klassen	Dec 5,6	Edmonton	Board Annual Planning Meeting	PVM	\$258.00	S		\$39		\$70.00	Travel Stipend	\$50.00
Steve Klassen	&7										•	\$14.00
Dec 5,6   Edmonton   Board Annual Planning Meeting   PVM   \$189.20   S   S   S   S   S   S   S   S   S											Incidentals	\$16.00
Peter Mahowich	Steve Kla	ssen										
Dec 5,6   Edmonton   Board Annual Planning Meeting   PVM   \$189.20   S	Dec 5,6 &7	Edmonton	Board Annual Planning Meeting	PVM	\$189.20	S			\$305.04		Travel Stipend	\$50.00
Sarah Jane Marshall   Dec 5,6   Edmonton   Board Annual Planning Meeting   PVM   189.20   S   \$49.79     Travel Stipend   \$50.00   \$35.00	Peter Ma	howich										
Dec 5,6   Edmonton   Board Annual Planning Meeting   PVM   189.20   S   \$49.79	Dec 5,6 &7	Edmonton	Board Annual Planning Meeting	PVM	\$189.20	S					Travel Stipend	\$50.00
&7         Parking         \$35.00           Fran Stewart         Dec 5,6 & Edmonton & Board Annual Planning Meeting         PVM         \$141.90 & \$141.90 & \$305.04 & \$305.04 & \$70.00 & \$50.00 & \$100.00	Sarah Ja	ne Marshall										
&7         Image: Control of the c	Dec 5,6	Edmonton	Board Annual Planning Meeting	PVM	189.20	S	\$49.79				Travel Stipend	\$50.00
Dec 5,6 & 7         Edmonton         Board Annual Planning Meeting         PVM         \$141.90         S         \$305.04         Travel Stipend         \$50.00           Danny Smaiel           Dec 5,6         Edmonton         Board Annual Planning Meeting         PVM         \$189.20         S         \$70.00         Travel Stipend         \$50.00	&7										Parking	\$35.00
&7         Danny Smaiel           Dec 5,6         Edmonton         Board Annual Planning Meeting         PVM         \$189.20         S         \$70.00         Travel Stipend         \$50.00	Fran Stev	vart										
Dec 5,6 Edmonton Board Annual Planning Meeting PVM \$189.20 S \$70.00 Travel Stipend \$50.00	Dec 5,6 &7	Edmonton	Board Annual Planning Meeting	PVM	\$141.90	S			\$305.04		Travel Stipend	\$50.00
	Danny Sr	naiel										
\&7 Parking \\$46.00	Dec 5,6	Edmonton	Board Annual Planning Meeting	PVM	\$189.20	S				\$70.00	Travel Stipend	\$50.00
	&7										Parking	\$46.00