



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

July, 2013 to October 31, 2013

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Richard Coleman												
July 23, 2013	Lac La Biche	Regular Board Meeting	PVM	\$187.48							Stipend for travel	\$50
Sept 3, 2013	Lac La Biche	Special Board Meeting	PVM	\$187.48	S						Stipend for travel	\$50
Sept 12, 2013	Lac La Biche	Regular Board Meeting	PVM	\$187.48							Stipend for travel	\$50
Sept 19, 2013	Lac La Biche	Planning/Academic/Student Services Board Standing Committee	PVM	\$187.48							Stipend for travel	\$50
Oct 24, 2013	Lac La Biche	Regular Board Meeting	PVM	\$187.48							Stipend for travel	\$50
Stan Delorme												
July 23, 2013	Lac La Biche	Regular Board Meeting	PVM	\$40.42							Stipend for travel	\$50
Sept 3, 2013	Lac La Biche	Special Board Meeting	PVM	\$40.42							Stipend for travel	\$50
Leighton Grey												
Sept 3, 2013	Lac La Biche	Special Board Meeting	PVM	\$127.28							Stipend for travel	\$50
Fran Stewart												
July 23, 2013	Lac La Biche	Regular Board Meeting									Stipend for electronic device	\$50

Sept 12, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50
Oct 24, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50

Roy Ripkens

Sept 3, 2013	Lac La Biche	Special Board Meeting	PVM	\$111.80							
Sept 12, 2013	Lac La Biche	Regular Board Meeting	PVM	\$111.80						Stipend for travel & electronic device	\$100
Sept 19, 2013	Lac La Biche	Planning/Academic/Student Services & Enterprise Risk & ITM Standing Committee	PVM	\$111.80						Stipend for travel	\$50
Oct 17, 2013	Lac La Biche	Finance/Facilities Standing Committee Meeting	PVM	\$219.30			\$11			Stipend for travel & electronic device	\$100
Oct 24, 2013	Lac La Biche	Regular Board Meeting	PVM	\$111.80							

Danny Smaiel

July 23, 2013	Lac La Biche	Regular Board Meeting								Stipend for electronic device	\$50
Sept 3, 2013	Lac La Biche	Special Board Meeting								Stipend for electronic device	\$50
Oct 17, 2013	Lac La Biche	Finance/Facilities Standing Committee Meeting								Stipend for electronic device	\$50

Darrell Younghans

July 23, 2013	Lac La Biche	Regular Board Meeting	PVM	\$167.70			\$11			Stipend for travel	\$50
Sept 3, 2013	Lac La Biche	Special Board Meeting	PVM	\$166.84						Stipend for travel	\$50
Oct 17 2013	Lac La Biche	Finance/Facilities Standing Committee Meeting	PVM	\$166.84						Stipend for travel	\$50
Oct 24, 2013	Lac La Biche	Regular Board Meeting	PVM	\$166.84						Stipend for travel	\$50