

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period
May 1, 2014 to June 30, 2014

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
			A - Airfare		S- Self					Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
			RC - Rental Charges		GO – Government Official						
			PVM - Personal Vehicle Mileage		BA – Business or Industry Partner						
			CV- Fuel for College Vehicle		ST – Student						
					CE - College Employee/ Board member also on travel status						
					CER – College Employee recognition event						
					FRA – Fundraising event attendees						
					BOG – Other Board Members						

Ray Danyluk											
May 8, 2014	Lac La Biche	Regular Board Meeting	PVM	\$132.00						Stipend for travel	\$50
May 13, 2014	Lac La Biche	Lac La Biche County Meeting	PVM	132.00						Stipend for travel	\$50
May 14, 2014	Lac La Biche	Meeting with Minister Lukaszuk	PVM	132.00						Stipend for travel	\$50
June 6, 2014	Lac La Biche	Convocation	PVM	132.00						Stipend for travel	\$50
June 9, 2014	Bonnyville	NLSD – Education Summit	PVM	47.30						Stipend for travel	\$50
June 12, 2014	Lac La Biche	Regular Board Meeting	PVM	132.00						Stipend for travel	\$50

Richard Coleman											
May 1, 2014	Lac La Biche	Sub-committee Meeting	PVM	\$187.48						Stipend for travel	\$50
May 8, 2014	Lac La Biche	Regular Board Meeting	PVM	187.48						Stipend for travel	\$50
May 13, 2014	Lac La Biche	Lac La Biche County Meeting	PVM	187.48						Stipend for travel	\$50
May 14, 2014	Lac La Biche	Meeting with Minister Lukaszuk	PVM	187.48						Stipend for travel	\$50
May 15, 2014	Edmonton	Public Agency Governance Workshop	PVM	94.60						Stipend for travel Parking	\$50 \$23.00

June 12, 2014	Lac La Biche	Regular Board Meeting	PVM	187.48						Stipend for travel	\$50
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Roy Ripkens											
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May 8, 2014	Lac La Biche	Regular Board Meeting	PVM	\$111.80						Stipend for travel	\$50
June 12, 2014	Lac La Biche	Regular Board Meeting	PVM	111.80						Stipend for travel	\$50

Darryl Shott											
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May 8, 2014	Lac La Biche	Regular Board Meeting	PVM	\$43.00						Stipend for travel	\$50
May 13, 2014	Lac La Biche	Lac La Biche County Meeting	PVM	43.00						Stipend for travel	\$50
May 14, 2014	Lac La Biche	Meeting with Minister Lukaszuk	PVM	43.00						Stipend for travel	\$50

Darrell Younghans											
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June 12, 2014	Lac La Biche	Regular Board Meeting	PVM	\$36.12						Stipend for travel	\$50
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Leighton Grey											
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June 12, 2014	Lac La Biche	Regular Board Meeting	PVM	\$135.88							
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Pratch, Darren											
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May 8, 2014	Lac La Biche	Regular Board Meeting	CV	\$61.64							
May 13, 2014	Lac La Biche	Lac La Biche County Meeting	CV	61.64							
May 14, 2014	Lac La Biche	Meeting with Minister Lukaszuk	CV	66.56							
May 16, 2014	Edmonton	Board Audit Training	PVM	191.78							
June 12, 2014	Lac La Biche	Regular Board Meeting	CV	78.90							