

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period
November 1, 2013 to Decemberr 31, 2013

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Richard Coleman											
Nov 22, 2013	Lac La Biche	Board Gala	PVM	\$187.48							Stipend for travel \$50
Dec 4, 2013	Edmonton	Regular Board Meeting	PVM	\$94.60				\$133.46			Stipend for travel \$50 Incidentals \$8
Dec 5 & 6, 2013	Edmonton	Board Retreat	PVM					\$133.46			Incidentals \$8 Taxi \$10
Stan Delorme											
Dec 4, 2013	Edmonton	Regular Board Meeting	PVM	\$172.00				\$133.46			Stipend for travel \$50 Incidentals \$8
Dec 5 & 6, 2013	Edmonton	Board Retreat	PVM					\$133.46			
Fran Stewart											
Dec 4, 2013	Edmonton	Regular Board Meeting	PVM	\$219.13				\$106.77			Stipend for travel \$50 Incidentals \$8
Dec 5 & 6, 2013	Edmonton	Board Retreat	PVM					\$106.77			Incidentals \$8
Roy Ripkens											
Nov 7, 2013	Edmonton	Meeting with Minister EAE	PVM	\$219.30	S		\$9.00		\$35		Stipend for travel & electronic device \$100
Nov 14, 2013	Lac La Biche	New Board Member Orientation	PVM	111.80							

Dec 4, 2013	Edmonton	Regular Board Meeting	PVM	\$219.13					\$35	Stipend for travel & electronic device	\$100
										Incidentals	\$8
Dec 5 & 6, 2013	Edmonton	Board Retreat	PVM						\$35	Incidentals	\$8
										Parking	\$20

Darryl Shott

Nov 14, 2013	Lac La Biche	New Board Member Orientation	PVM	\$43							
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Darrell Younghans

Dec 4, 2013	Edmonton	Regular Board Meeting	PVM	\$236.50				\$133.46		Stipend for travel	\$50
										Incidentals	\$8
Dec 5 & 6, 2013	Edmonton	Board Retreat	PVM					\$133.46		Incidentals	\$8