



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

May 1, 2015 to June 30, 2015

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Ray Danyluk												
May 6, 2015	Cold Lake	NLSD Strategic Planning Session	PVM	\$50.50							Stipend for travel	\$50
May 7, 2015	Lac La Biche	Planning/Academic/Student Services Sub-Committee meeting – VC’ed from St. Paul	PVM	\$21								
May 8, 2015	St. Paul	Spring Gala St. Paul – College Event	PVM	\$21								
May 20, 2015	Cold Lake	HR Adhoc Sub-Committee Meeting	PVM	\$50.50							Stipend for travel	\$50
June 10, 2015	Cold Lake	HR Adhoc Sub-Committee Meeting	PVM	\$50.50		\$27.70					Stipend for travel	
June 11, 2015	Lac La Biche	Regular Board Meeting	PVM	\$113.58							Stipend for travel	\$50
Gayle Desmeules												
May 7, 2015	Lac La Biche	Planning/Academic/Student Services Sub-Committee meeting – VC’ed from St. Paul										
May 14, 2015	Lac La Biche	Regular Board Meeting	PVM	\$117.82							Stipend for travel	\$50
Roy Ripkens												
May 14, 2015	Lac La Biche	Regular Board Meeting	PVM	\$111.80							Stipend for travel	\$50
											Electronic Device	\$50
May 20, 2015	Cold Lake	HR Adhoc Sub-Committee Meeting	PVM	\$45.15							Stipend for travel	\$50

June 10, 2015	Cold Lake	HR Adhoc Sub-Committee Meeting	PVM	\$40.85						Stipend for travel	\$50
										Electronic Device	\$50
June 11, 2015	Lac La Biche	Regular Board Meeting	PVM	\$111.80						Stipend for travel	\$50

Darren Pratch

May 14, 2015	Lac La Biche	Regular Board Meeting	PVM	\$118.68						Stipend for travel	\$50
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Darryl Shott

June 11, 2015	Lac La Biche	Regular Board Meeting	PVM	\$43.00						Stipend for travel	\$50
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Darrell Younghans

June 11, 2015	Lac La Biche	Regular Board Meeting	PVM	\$171.14						Stipend for travel	\$50
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Meghan Eigler

May 14, 2015	Lac La Biche	Regular Board Meeting	PVM	\$125.56						Stipend for travel	\$50
June 11, 2015	Lac La Biche	Regular Board Meeting	PVM	\$125.56						Stipend for travel	\$50