



## Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

May 1, 2016 to June 30, 2016

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
<b>Ray Danyluk</b>											
June 3, 2016	Lac La Biche	Convocation 2016	PVM	\$140.00						Stipend for travel	\$50
June 9, 2016	Lac La Biche	New Student Board Member Orientation & Regular Board Meeting	PVM	\$140.00						Stipend for travel	\$50
<b>Gayle Desmeules</b>											
May 12, 2016	Lac La Biche	Regular Board Meeting	PVM	\$112.70						Stipend for travel	\$50
June 3, 2016	Lac La Biche	Convocation 2016	PVM	\$126.04						Stipend for travel	\$50
June 9, 2016	Lac La Biche	Regular Board Meeting	PVM	\$127.88						Stipend for travel Electronic Device	\$50 \$50
<b>Meghan Eigler</b>											
May 5, 2016	Lac La Biche	Board Planning/Academic/Student Services Committee Meeting – Video conferenced into the meeting from Cold Lake.									
May 12, 2016	Lac La Biche	Regular Board Meeting	PVM	\$111.32						Stipend for travel	\$50
May 27, 2016	Lac La Biche	PSI Institutional Visit	PVM	\$134.32						Stipend for travel	\$50
June 3, 2016	Lac La Biche	Convocation 2016	PVM	\$134.32						Stipend for Travel	\$50

June 9, 2016	Lac La Biche	Regular Board Meeting	PVM	\$134.32						Stipend for Travel	\$50
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**Leighton Grey**

June 9, 2016	Lac La Biche	Regular Board Meeting – Video conference in the meeting from Cold Lake						\$19			
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**Darren Pratch**

May 12, 2016	Lac La Biche	Regular Board Meeting	CV	\$55.43							
May 26, 2016	Lac La Biche	PSI Institutional Visit	CV	\$38.00							
June 9, 2016	Lac La Biche	Regular Board Meeting	CV	\$35.01							

**Roy Ripkens**

May 12, 2016	Lac La Biche	Regular Board Meeting	PVM	\$119.60						Electronic Device	\$50
										Stipend for travel	\$50
May 19, 2016	Lac La Biche	Board Ad-hoc Human Resource Committee Meeting	PVM	\$50.60						Stipend for travel	\$50
June 9, 2016	Lac La Biche	Regular Board Meeting	PVM	\$119.60						Stipend for travel	\$50
										Electronic Device	\$50

**Noble Brennan**

June 9, 2016	Lac La Biche	Board Orientation and Regular Board Meeting	PVM	\$109.48						Stipend for travel	\$50
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**Lyla Allan**

May 12, 2016	Lac La Biche	Regular Board Meeting	PVM	\$138.00							
June 9, 2016	Lac La Biche	Regular Board Meeting	PVM	\$138.00							