

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

March 1, 2017 to April 30, 2017

	Disclosure of Claims for the period	March 1, 2017 to April 30, 2017								
		Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle	Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc		
Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
smeules										
Lac La Biche	HR Ad Hoc Committee Meeting.	PVM \$135.24						Electronic Device	\$50	
ens										
Lac La Biche	Finance/Infrastructure/Risk Committee Meeting and HR Ad Hoc Committee Meeting.	PVM \$119.60						Stipend for travel Electronic Device	\$50 \$50	
Edmonton	Alberta Rural Education Symposium	PVM \$249.78	S		\$39		\$70	Stipend for travel	\$50	
Lac La Biche	Regular Board Meeting.	PVM \$119.60						Stipend for travel	\$50	
Edmonton	AE Minister Meeting with Board Chairs	PVM \$240.10	S		\$29		\$35	Stipend for travel	\$50	
Lac La Biche	College's Sports & Education Dinner	PVM \$119.60						Stipend for travel	\$50	
Lac La Biche	Finance/Infrastructure/Risk Committee Meeting	PVM \$119.60						Stipend for travel	\$50	
Edmonton	ABC Review Discussion with Minister's Office and Portage College	PVM \$234.60	S		\$30		\$35	Stipend for travel Electronic Devise	\$50 \$50	
orme										
	Regular Board Meeting.	PVM \$43.24						Stipend for travel	\$50	
Lac La Biche	Regular Board Meeting	PVM \$43.24						Stipend for travel	\$50	
	Edmonton Lac La Biche Lac La Biche Lac La Biche Edmonton	Emeules Lac La Biche HR Ad Hoc Committee Meeting. Lac La Biche Finance/Infrastructure/Risk Committee Meeting and HR Ad Hoc Committee Meeting. Edmonton Alberta Rural Education Symposium Lac La Biche Regular Board Meeting. Edmonton AE Minister Meeting with Board Chairs Lac La Biche College's Sports & Education Dinner Lac La Biche Finance/Infrastructure/Risk Committee Meeting Edmonton ABC Review Discussion with Minister's Office and Portage College Demontor Regular Board Meeting.	Travel Method/ Description Code A Airlare RC - Rental Charges PVM - Personal Vehicle Mileage CV - Fuel For College Vehicle Lac La Biche HR Ad Hoc Committee Meeting. PVM \$135.24 Eens Lac La Biche Finance/Infrastructure/Risk Committee Meeting and HR Ad Hoc Committee Meeting. PVM \$119.60 Edmonton Alberta Rural Education Symposium PVM \$119.60 Lac La Biche Regular Board Meeting. PVM \$119.60 Edmonton AE Minister Meeting with Board Chairs PVM \$119.60 Lac La Biche College's Sports & Education Dinner PVM \$119.60 Lac La Biche Finance/Infrastructure/Risk Committee Meeting PVM \$119.60 Edmonton AE Minister Meeting with Board Chairs PVM \$119.60 Lac La Biche Finance/Infrastructure/Risk Committee Meeting PVM \$119.60 Edmonton ABC Review Discussion with Minister's Office and PVM \$234.60 Portage College PVM \$43.24	Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - Fuel for College Vehicle Location Purpose Travel Code/ Expense Amount Purpose Travel Code/ Expense CR - College Status Code(s) (see above) Smeules Lac La Biche HR Ad Hoc Committee Meeting. PVM \$135.24 PVM \$119.60 Lac La Biche Regular Board Meeting. PVM \$119.60 Lac La Biche Regular Board Meeting. PVM \$119.60 Lac La Biche Regular Board Meeting Edmonton AE Minister Meeting with Board Chairs PVM \$119.60 Lac La Biche Finance/Infrastructure/Risk Committee Meeting PVM \$119.60 Lac La Biche Regular Board Meeting. PVM \$119.60 Edmonton AE Minister Meeting with Board Chairs PVM \$119.60 Edmonton AB College's Sports & Education Dinner PVM \$119.60 Edmonton ABC Review Discussion with Minister's Office and PVM \$234.60 S Edmonton ABC Review Discussion with Minister's Office and PVM \$234.60 S Finance College PVM \$43.24	Travel Method/ Description Code A. Aufred Report R.C. Rental Charges R.C. Rental Rental Charges R.C. Rental Rental Charges R.C. Rental R	Travel Method/ Description Code Real Regional Codes Real Regional Codes Real Regional Codes Real Regional Region Power Real Regional Region Re	Travel Method/Description Code RC Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden CV - Rotal Charges PVM - Personal Vehicle Golden Code Charges PVM - Personal Vehicle Code Golden PVM - S119.60 PVM - S11	Travel Method Description Code Description Code Description Code RGC - Rend Charges PCM - Personal Vehicle Cryd. P	Travel Method Personal Method	

Noble Bre	ennan							
Mar 9, 2017	Lac La Biche	Regular Board Meeting.	PVM	\$135.24			Stipend for travel	\$50
Mar 26- 28, 2017	Saskatoon, SK	National Congress on Rural Education	PVM	\$411.24		\$117.00 \$330.78		
April 13, 2017	Lac La Biche	Regular Board Meeting	PVM	\$138.00			Stipend for travel	\$50
Darren P	ratch							
April 3, 2017	Lac La Biche	Finance/Infrastructure/Risk Committee Meeting.	PVM	\$128.80			Stipend for travel	\$50
Michelle,								
Mar 26- 28, 2017	Saskatoon, SK	National Congress on Rural Education	PVM	\$724.50	S	\$117.00 \$342.12	Parking	\$50
Elizabeth	Munroe							
April 3, 2017	Lac La Biche	New Board Member Orientation	PVM	\$62.56			Stipend for travel	\$50
April 13, 2017	Lac La Biche	Regular Board Meeting	PVM	\$62.56			Stipend for travel	\$50