



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

March 1, 2019 to April 30, 2019

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses		
			Travel Code/ Expense Amount	Expense Amount	Meal Recipient Codes	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Randolph Benson												
March 1, 2019	Buffalo Lake Metis Settlement	Learning Centre Grand Opening in partnership with Portage College	PVM	\$53.82							Travel Stipend	\$50
March 7, 2019	Lac La Biche	Board HR Committee									Stipend for Electronic	\$50
April 4, 2019	Lac La Biche	Board Finance/Infrastructure/ Risk Committee									Stipend for Electronic	\$50
April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$136.16							Travel Stipend	\$50
Michelle Wright												
April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$168.36	S							
Parrish Tung												
April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$96.60							Stipend for Travel	\$50
											Stipend for Electronic	\$50
Elizabeth Munroe												
April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$177.56							Stipend for Travel	\$50
											Stipend for Electronic	\$50
Floyd Thompson												
April 8, 2019	Lac La Biche	Board HR Adhoc Committee	PVM	\$41.40							Stipend for Travel	\$50

April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$138.92						Stipend for Travel	\$50
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Vicki Schaeffer

April 11, 2019	Cold Lake	Regular Board Meeting								Electronic Device	\$50
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John Orr

April 4, 2019	Lac La Biche	Finance/Infrastructure/Risk Committee Meeting	PVM	\$128.34						Electronic Device	\$50
										Stipend for Travel	\$50
April 11, 2019	Cold Lake	Regular Board Meeting	PVM	\$52.44						Stipend for Travel	\$50

Doug Furgason

April 11, 2019	Cold Lake	Regular Board Meeting	CV	\$30.01							
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Susan White

April 11, 2019	Cold Lake	Regular Board Meeting								Electronic Device	\$50
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