

## **Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members**

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

November 1, 2019 to December 31, 2019

	Disclosure of Claims for the period		November 1, 2019 to December 31, 2019								
		Purpose	Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle		Meals for travel, Hospitality & Working Session  Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location		Trave	l Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph	Benson										
Nov 1, 2019	Calgary	Minister & Board Chairs Meeting	PVM	\$478.40				\$319.45		Travel Stipend Incidentals	\$50 \$8
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$196.88						Stipend for Travel Electronic Device	\$50 \$50
Parrish T	ung										
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$230.00						Stipend for Travel Electronic Device	\$50 \$50
Elizabeth	Munroe				•			•			
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$143.52						Stipend for Travel Electronic Device	\$50 \$50
Vicki Sch	naeffer										
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$264.59						Stipend for Travel Electronic Device	\$50 \$50
John Orr											
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$240.12						Stipend for Travel Electronic Device	\$50 \$50
Doug Fur	gason										
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$175.72						Stipend for Travel	\$50

Susan W	hite							
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$276.00			Stipend for Travel Electronic Device	\$50 \$50
Pamela C	Cameron							
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$266.80			Stipend for Travel Electronic Device	\$50 \$50
Donna W	ebster							
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$202.40			Stipend for Travel Electronic Device	\$50 \$50
Michelle	Wright							
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$106.72			Stipend for Travel	\$50
Lyla Alla	n	-	·		<u> </u>	<u> </u>		
Nov 27- 29, 2019	Edmonton	Regular Board Meeting and Board Retreat – hotel and meals on corporate account	PVM	\$271.40			Stipend for Travel	\$50