

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

March 1, 2020 to April 30, 2020

		Disclosure of Claims for the period	March 1, 2020 to April 30, 2020									
				Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle		Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Trave	I Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount	
Randolph	Benson											
March 12, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
April 9, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
Parrish T	ung											
March 5, 2020	Lac Lac Biche	HR Adhoc Sub-Committee Meeting	PVM	\$170.20						Stipend for Travel	\$50	
March 12, 2020	Lac La Biche	Regular Board Meeting	PVM	\$170.20						Stipend for Travel Electronic Device	\$50 \$50	
April 9, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
Elizabeth	Munroe											
March 12, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
April 9, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
Vicki Sch	naeffer											
March 12, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	
April 9, 2020	Lac La Biche	Regular Board Meeting								Electronic Device	\$50	

John Orr								
March 12,	Lac La Biche	Regular Board Meeting	PVM	\$256.68			Stipend for Travel	\$50
2020							Electronic Device	\$50
April 9, 2020	Lac La Biche	Regular Board Meeting					Electronic Device	\$50
Doug Furg	gason				 		 	
March 12, 2020	Lac La Biche	Regular Board Meeting	PVM	\$256.68			Stipend for Travel	\$50
Pamela Ca	ameron						 	
March 12, 2020	Lac La Biche	Regular Board Meeting			 		Electronic Device	\$50
April 9, 2020	Lac La Biche	Regular Board Meeting					Electronic Device	\$50
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Floyd Tho	ompson							
March 5, 2020	Lac Lac Biche	HR Adhoc Sub-Committee Meeting	PVM	\$41.40			Stipend for Travel	\$50
March 12, 2020	Lac La Biche	Regular Board Meeting	PVM	\$41.40			Stipend for Travel	\$50