

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event. Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period

Insert date

				Charges al Vehicle	Meal Rec S- Self GO – Gov BA – Busi ST – Stuc CE - Coll status CER – Co FRA – Fu	travel, Hospitality & Work ipient Codes rernment Official ness or Industry Partner ent ege Employee/ Board memb illege Employee recognition ndraising event attendees ther Board Members	per also on travel	Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph	Benson		· ·		· · ·		·		·		

Randolph														
July 20, 2021	Lac La Biche	Board Stakeholder Messaging Working Session							Stipend for Electronic	\$50				

Floyd Thompson											
July 20,	Lac La Biche	Board Stakeholder Messaging Working Session	PVM	\$41.40						Stipend for Travel	\$50
2021											

Vicki Scł	naeffer										
July 20, 2021	Lac La Biche	Board Stakeholder Messaging Working Session	PVM	\$135.05				Stipend for Electronic	\$50		
Brian Rudyk											
July 20, 2021	Lac La Biche	Board Stakeholder Messaging Working Session	PVM	\$92.00				Stipend for Travel	\$50		
Ruth Isle	ey										
July 20, 2021	Lac La Biche	Board Stakeholder Messaging Working Session	PVM	\$118.68							
Geoff Sander											
July 20, 2021	Lac La Biche	Board Stakeholder Messaging Working Session	PVM	\$138.00							

Ron Young											
July 20, 2021	Lac La Biche Board Stakeholder Messaging Working Session	PVM	\$138.00								