



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period May 1, 2022 to June 30, 2022

Date Expense Occurred	Location	Purpose	Travel Method/ Description Code		Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle											
Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members											
Lodging PA – Private Accommodations											
D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc											
Randolph Benson											
May 4, 2022	On-Line	New Board Member Orientation								Stipend for Electronic	\$50.00
June 1, 2022	On-Line	Board Chair / President Meeting								Stipend for Electronic	\$50.00
Doug Furgason											
May 12, 2022	Lac La Biche	Board Meeting	CV	\$40.00							
June 9, 2022	Lac La Biche	Board Meeting	CV	\$42.00							
Ron Young											
May 12, 2022	Lac La Biche	Board Meeting	PVM	\$136.16							
June 9, 2022	Lac La Biche	Board Meeting	PVM	\$138.00							
Lisa Sallstrom											
May 10, 2022	Lac La Biche	Board Orientation	PVM	\$111.32			\$11.00				
May 12, 2022	Lac La Biche	Board Meeting	PVM	\$111.32							

May 13, 2022	On-Line	Elec. Dev.								Stipend for Electronic	\$50.00
May 31, 2022	On-Line									Stipend for Travel (x2)	\$100.00

Ruth Isley

May 12, 2022	Lac La Biche	Board Meeting	PVM	\$89.24							
June 9, 2022	Lac La Biche	Board Meeting	PVM	\$89.24							

Brian Rudyk

June 9, 2022	Lac La Biche	Board Meeting	PVM	\$92.00		\$11.00				Stipend for Travel	\$50.00
--------------	--------------	---------------	-----	---------	--	---------	--	--	--	--------------------	---------

Patricia Makokis

May 10, 2022	Lac La Biche	Board Orientation	PVM	\$97.52						Stipend for Travel & Electronic	\$100.00
May 12, 2022	Lac La Biche	Board Meeting	PVM	\$97.52						Stipend for Travel	\$50.00
June 9, 2022	Lac La Biche	Board Meeting	PVM	\$97.52						Stipend for Travel & Electronic	\$100.00
June 21, 2022	St. Paul	Campus Event – Project of Hearts	PVM	\$27.60						Stipend for Travel	\$50.00

Molly Fyten

May 12, 2022	Lac La Biche	Board Meeting								Stipend for Electronic	\$50.00
June 9, 2022	Lac La Biche	Board Meeting								Stipend for Electronic	\$50.00