

## Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period November 1, 2022 - December 31, 2022

Date Expense Occurred			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle  Recipient Code(s) (see above) Travel Amount		Meals for travel, Hospitality & Working Session  Meal Recipient Codes S- Self GO - Government Official BA - Business or Industry Partner ST - Student CE - College Employee/ Board member also on travel status CER - College Employee recognition event FRA - Fundraising event attendees BOG - Other Board Members  Recipient Code(s) Only for Hosting & Allowances			Lodging  PA – Private Accommodations  Hotel Allowances Receipts PA (see code above)		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc  Describe Other Amount	
			(See above)	Amount	(see above)	Working Sessions			code above)		
Randolph	Benson	,		1	T		<u>,                                      </u>		ı	T	
Nov. 23, 2022	Lac La Biche	Chair and President Meeting								Stipend for Electronic	\$50
Dec. 1, 2022	Lac La Biche	Chair and President Meeting								Stipend for Electronic	\$50
Ron Your	ng								_		
Dec. 1, 2022	Lac La Biche	Regular Board Meeting	PVM	\$142.60							
Doug Fur	gason										
Brian Ru	dyk										
Linda Sal	lstrom										
Dec. 1, 2022	Lac La Biche	Regular Board Meeting								Stipend for Electronic	\$50
Kaylee W	eigelt										
Dec. 1, 2022	Lac La Biche	Regular Board Meeting								Stipend for Electronic	\$50

Molly Fyt	Molly Fyten									
Dec. 1, 2022	Lac La Biche	Regular Board Meeting							Stipend for Electronic	\$50