

## Guideline A1.09: Appendix C: Expense Disclosure Report- For Executive

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period: July 1, 2014 to August 31, 2014

			RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle			Meal Recipient S- Self GO – Governme BA – Business of ST – Student	ent Offi or Indu mploye Employ ng eve	icial stry Partner ee/ Board mem yee recognition ent attendees	ber also on trave	Lodging PA - Private Accommodations I status		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc.		
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount		Recipient Code (s) (see above)	Me	al Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	A	mount	
Frent Keough, Pr	esident and CEO		<u> </u>			(00000000)				l.	5.55 . 57			
		Working Lunch				S/CE	\$	40.85						
		ARDN & BOG Chair	PVM	\$	197.80				\$ 20.00					
19-Aug-14	Lac La Biche	Working Lunch				S/CE	\$	50.70						
20-Aug-14	St. Paul	Lunch meeting	CV		\$41.62	S/CE	\$	55.86						
27-Aug-14	St Paul & Cold La	St. Paul & Cold Lake Orientation day	CV		\$45.19									
29-Aug-14		Frog Lake Orientation	PVM	\$	195.22									
Mardere Birkill. V	/ice President Aca	ademics												
	Edmonton	Quarterly Meeting with Presidents and Board Chair	PVM	\$	197.80									
19-Jul-14	St. Paul	Meeting with Board Chair	PVM	\$	129.00									
19-Aug-14		Campus Alberta meeting	CV	\$	61.00	S	\$	17.70		\$ 273.66		Parking	\$	14.00
Fracy Boyde, Vic	e President Infras	structure and Technology		1										
6-Aug-14		Cisco meeting										Parking	\$	21.00

18-Aug-14	Cold Lake	Expansion of Cold Lake - Stakeholder meeting	CV		26.07						Car Wash	\$	10.00
20-Aug-14		Meeting	CV	\$	23.00						Car Wash	\$	10.00
		President Student Services/Registrar	IDV // A		4.47.00			1	T	1	<u> </u>		
16-Jul-14		Monthly Campus visit	PVM		117.82								
31-Jul-14		Alberta Supports Event	PVM		117.82								
27-Aug-14	St. Paul	Alberta Supports, Admin and Housing meetings	PVM	\$ 1	117.82								
Dale Mountain, C			CV	Α.	20.05			1	1	1			
25-Aug-14	Cold Lake	Get bookstore ready for orientation	CV	\$	36.65								
												<u> </u>	
Stuart Leitch, Dir	ector CiTi												
Stuart Leitch, Dir 11-Jul-14		Boyle update on infrastructure and programming	PVM	\$	27.52	S/CE	\$ 32.36						
	Boyle			Ċ	27.52	S/CE	\$ 32.36				Parking	\$	10.00
11-Jul-14	Boyle Edmonton	programming		Ċ		S/CE	\$ 32.36 74.76				Parking	\$	10.00
11-Jul-14 uly 14-15, 2014 25-Jul-14	Boyle Edmonton Boyle	programming Innovation & Advanced Education consultation Lunch meeting		Ċ							Parking	\$	10.00
11-Jul-14 uly 14-15, 2014 25-Jul-14 Carrie Froehler, I	Boyle Edmonton Boyle  Director Human	programming Innovation & Advanced Education consultation Lunch meeting  Resources		Ċ		S/CE	\$ 74.76				Parking	\$	10.00
11-Jul-14 uly 14-15, 2014 25-Jul-14 Carrie Froehler, I	Boyle Edmonton Boyle	programming Innovation & Advanced Education consultation Lunch meeting		Ċ							Parking	\$	10.00