

Roadmap to Foundational Learning Assistance Funding



2 Week Total Process:
Expect communication from
Student Advisor & Email from
FLA or Institution.

1

Check the eligibility
criteria directly with
Foundational Learning
Assistance.



2

Ensure you have
a VERIFIED
Alberta Account



3

Apply to Portage
College for the
upgrading program
of choice.



4

After admission, meet with
(or email) a student advisor
to talk about a personalized
education plan.



5

If you meet the
Portage College
requirements, the
student advisor will
then enroll you to
apply for
foundational
learning assistance if
there is funding
available.

6

You will receive an email
from Foundational
Learning Assistance
inviting you to apply for
funding.
-You will need to click
the link into "invite", fill
in the required
information, and
"SUBMIT" your
application for funding.

7

If funding is approved:
-Tuition, fees, and book costs will be
covered and paid directly to Portage
College.
-Any extra funds for living expenses
will be given to you directly.
-Note that the payment might not be
processed until or after the tuition
deadline.
If funding is denied:
-You can appeal the decision.
-Pay for tuition out of pocket.
-Drop all classes before the add/drop
date to avoid financial penalties.

More Information:
-If you do not have your
Alberta Digital ID this will
be 3-10 business days in the
mail.
-Other options for funding
included funding on your
own, funding through your
band or settlement.