



Employment Coordinator
Full Time Position

The Lakeland Centre for FASD is an exciting, innovative and rapidly growing organization.

Join us to provide employment and skills training to individuals with FASD; flexible hours, significant amount of travel required.

Qualifications:

- Post Secondary Education in Human Services Field
- Knowledgeable about Fetal Alcohol Spectrum Disorder
- Min. 3 years working with people with Disabilities or other diverse groups
- Knowledge of community resources
- Reliable vehicle.
- Ability to work independently and with a team

Key Responsibilities:

- Develop training/information sessions to help agencies, employers and communities understand individuals with FASD in an employment situation;
- Explore employment, volunteer and work experience opportunities with clients;
- Support clients to maintain employment;
- Maintain statistical information;
- Keep employers engaged and build strong working relationships and partnerships;
- Set up regular self-improvement or employment skills training in satellite offices.
- Coordinate Mocktail events in the communities for the purpose of providing employment opportunities for clients;
- Support other agency social enterprise businesses as employment opportunities for clients.

**Competition will remain open until a suitable candidate is found.
Competitive salary, benefits and pension plan.**

Lakeland Centre for FASD
* Box 479 *
Cold Lake, AB T9M 1P1
or sthir@lcfasd.com.

We thank all applicants for their interest however; we will contact only those applicants selected for interviews.

Lakeland Centre for FASD is a recognized leader in the field of FASD!